



## **Title I Parent and Family Engagement Policy**

### **Magnolia High School**

**2023-24**

With approval from the local governing board, Magnolia High School has jointly developed with, and distributed to, parents and family members of participating children a written parent and family engagement policy, agreed upon by such parents, and updated periodically to meet the changing needs of parents and the school. (EC Section 11503; 20 United States Code [U.S.C.] Section [§] 6318[b][1-4]) Magnolia High School's Parent Representatives on the School Site Council are involved in reviewing and adopting the Parent and Family Engagement Policy. As they are selected by their fellow parents, these representatives act on their behalf to ensure that the document is representative of what Magnolia High School offers and if any amendments need to be made. The Parent and Family Engagement Policy that is officially adopted at a School Site Council Meeting is made available to all stakeholders via the school website, in both English and Spanish.

#### **Part I: Involvement of Parents in the Title I Program**

The school-level parent and family engagement policy shall describe the means for how Magnolia High School shall carry out the following requirements: (20 U.S.C. § 6318[b][1])

- a) The school convenes an annual meeting, at a convenient time, to which all parents of participating children shall be invited to attend and encouraged to attend, to inform parents and family members of their school's participation in the Title I program and to explain the requirements, and the right of the parents to be involved. This meeting takes place at a "Coffee with the Principal" where a presentation is given. All families are invited by our Family and Community Engagement Specialist. (20 U.S.C. § 6318[c][1])
- b) The school offers a flexible number of meetings, such as meetings in the morning or evening, and may provide, with Title I funds, transportation, child care, or home visits, as such services relate to parental involvement. Magnolia High School provides the following informational meetings: Parent Ambassador meetings; monthly Coffee with the Principal meetings; Ready, Set, Go classes; Aeries workshops; and walk-in hours for parents to come to the Family Center for any help they may need. (20 U.S.C. § 6318[c][2])
- c) The school involves parents in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I program, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan. Magnolia High School develops the parent and family engagement policy at School Site Council meetings. ELAC parents are invited to join. (20 U.S.C. § 6318[c][3])
- d) The school provides parents of participating children with the following:

- i. Timely information about the Title I program. The Title I Coordinator provides Title I information to the School Site Council at scheduled meetings, at a Coffee with the Principal meeting in the fall, and at an ELAC meeting in the fall. (20 U.S.C. § 6318[c][4][A])
- ii. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging state academic standards. Parents/families are informed via curriculum letters sent by teachers, School Site Council principal reports, newsletters, FACES email communication, counseling parent meetings, and Coffee with the Principal meetings. (20 U.S.C. § 6318[c][4][B])
- iii. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible. Our FACES coordinates meetings for parents to share their suggestions/concerns. Our Ready, Set, Go, classes teach parents how to address their concerns, and organize meetings to address the education of their children. (20 U.S.C. § 6318[c][4][C])
- e) If the schoolwide program plan is not satisfactory to the parents of participating children, the school submits any parent comments on the plan when the school makes the plan available to the local educational agency (LEA). (20 U.S.C. § 6318[c][5])

## **Part II: Building Capacity for Involvement**

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and local educational agency assisted under Title I, Part A shall carry out the following requirements: (20 U.S.C. § 6318[e])

- a) The school provides assistance to parents of children served by the school or LEA, as appropriate, in understanding such topics as the challenging state academic standards, state and local academic assessments, the requirements of Title I, Part A, and how to monitor a child's progress and work with educators to improve the achievement of their children. Parents are invited and encouraged to attend Ready, Set, Go classes along with other informational meetings that are added as necessary. (20 U.S.C. § 6318[e][1])
- b) The school provides materials and training to help parents work with their children to improve their children's achievement, as appropriate, to foster parental involvement. Parents are invited and encouraged to attend informational meetings, and Parent Leadership Academies. (20 U.S.C. § 6318[e][2])
- c) The school educates teachers, specialized instructional support personnel, principals, other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school. Professional Development classes that teach employees communication skills to foster our outreach to families are a requirement of all administrators, teachers, and instructional assistants throughout the year. (20 U.S.C. § 6318[e][3])
- d) The school, to the extent feasible and appropriate, coordinates and integrates parent involvement programs and activities with other federal, state, and local programs, including public preschool programs, and conducts other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children. Magnolia High

School's Family Center is led by our Family and Community Engagement Specialist (FACES) and supported by a translator. Our FACES coordinates our parent involvement programs. (20 U.S.C. § 6318[e][4])

e) The school ensures that information related to school and parent programs, meetings, and other activities is sent to parents of participating children in a format and, to the extent practicable, in a language the parents can understand. Phone calls, emails, newsletters and text messages are sent to our families every Sunday and occasional Wednesdays in both English and Spanish. (20 U.S.C. § 6318[e][5])

f) The school provides such other reasonable support for parental involvement activities under this section as parents may request. Magnolia High School encourages parent feedback. Families are encouraged to give input. (20 U.S.C. § 6318[e][14])

### **Part III: Accessibility**

In carrying out the parent and family engagement requirements of Title I, Part A, Magnolia High School, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 of the ESEA (20 U.S.C. § 6311), as amended by ESSA, in a format and, to the extent practicable, in a language such parents understand. All communications are sent home to parents in both English and Spanish. (20 U.S.C. § 6318[f])

### **Part IV: School-Parent Compact**

As a component of the school-level parent and family engagement policy, each school served under this part shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards. The school-parent compact shall carry out the following requirements: (20 U.S.C. § 6318[d])

a) Magnolia High School provides high-quality curriculum and instruction in a supportive and effective learning environment that enables the students served under Title I, Part A to meet the challenging state academic standards, and the ways in which each parent will be responsible for supporting their children's learning; volunteering in their child's classroom; and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time. The School-Parent-Student Compact is made available to all families every year via the student planner and parent handbook. (20 U.S.C. § 6318[d][1])

b) Magnolia High School stresses the importance of communication between teachers and parents on an ongoing basis through, at a minimum, the following: (20 U.S.C. § 6318[d][2])

1. Parent-teacher conferences, IEP meetings, Parent/Counselor meetings, and parent informational meetings, during which the compact shall be discussed as the compact relates to the individual child's achievement. (20 U.S.C. § 6318[d][2][A])

2. Frequent reports to parents on their children's progress, including, but not limited to, progress reports, report cards, phone calls home, and Parent/Counselor meetings. (20 U.S.C. § 6318[d][2][B])

- 3. Reasonable access to staff, opportunities to volunteer and participate in their child’s education, and observation of classroom activities through Parent Learning Walks. (20 U.S.C. § 6318[d][2][C])
- 4. To ensure regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand, we have parenting classes, Coffee with the Principal, At-Risk Counseling meetings, email addresses that are shared with all families, etc. (20 U.S.C. § 6318[d][2][D])

**Part V: Adoption**

This policy was adopted by Magnolia High School on November 29, 2023 and will be in effect for the period of one year.

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*(School Site Council Chairperson)*

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*(Date)*

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*(Magnolia HS Administrator)*

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*(Date)*